

Summary

Quality-oriented Digital Media Productions Major and Theater Arts, Audio Engineering, Creative Writing and Film and Tv Studies minors.(3.75 GPA) graduated from SUNY New Paltz. Aiming to utilize knowledge of Production Development and Editing skills to successfully fill the position at your company. Frequently praised as adaptable, dedicated, hard working and attentive to detail, by my peers and professors, and can be relied upon to help your company achieve its goals.

EDUCATION

SUNY New Paltz

Bachelor of Arts- Digital Media Productions

Minors- Film and Television Studies, Audio Engineer, Theater Arts, and Creative Writing

Achievements/Awards:

-First Place at New Paltz and Second Place in the BEA's Worldwide FILM48 Competition 2022-

-Created a film displayed in Austin Lift-Off Film Festival-

-Has written work published in The 2023 Stonesthrow Review-

-Operates an profitable online art business-

Honors: Dean's List All Semesters, Member of Lambda Pi Eta, the National Communication Association Honor Society.

GPA: 3.75/4.0

Class of 2023

WORK EXPERIENCE

Martha's Countryside Bakery

Customer Service Representative

- Regularly interact with customers, ensuring their needs are met and they are satisfied
- Answered the phone often, relaying messages and assisting my employer and customers.
- Serve customers at their tables, and barista bar, ensuring their continued contentment and comfort.
- Decorate cakes and other desserts with messages.
- Restocked items often, keeping displays cleaned and filled with our current inventory.

Bayside, NY

Sept. 2023- Current

Choice Films / Umbra Stages

Intern

- Reported to supervisors and completed various tasks in a timely and efficient manner
- Cleaned and painted offices and helped supervisors and employees succeed in any of their goals
- Used accounting software to organize paperwork and file receipts
- Drove a moving box truck to transport furniture from offices
- Handled furniture and filming equipment carefully, successfully furnishing and setting up offices

Newburgh, NY

May 2023-Aug 2023

The Miami Theater Players

Assistant Director

- Create weekly schedules based on predicted staffing needs, budget, and employee requests
- Communicate to actors the approach, characterization, and movement needed for each scene in such a way that rehearsals were efficient
- Supervise and coordinate the work of Actors, Vocal Director, Crew Members, Pit Director, and Stage Manager
- Held auditions for parts actors determined suitable for specific roles, working in conjunction with producers

SUNY New Paltz, NY

Dec. 2019 -May 2020

Mirabelle Tavern

Food Service Worker

- Resolved customer concerns and relayed relevant information to the supervisor
- Closely adhere to food safety and sanitation procedures established by the company and regulatory agencies
- Interacted with customers ensuring their comfort and first needs were met

Stony Brook, NY

Aug 2018- Sept 2019

RELEVANT COURSEWORK

SUNY New Paltz Class of 2023

◆Audio Production

◆Field Production

◆Writing for Digital Media

◆Digital Storytelling

◆Television Studio Production

◆Seminar in Filmmaking

◆Creative Writing Workshops

SKILLS

◆Editing in Adobe Premiere and Avid

◆Filming

◆Leadership Experience

◆Performing

◆Painting and Writing Skills

◆Collaboration

◆Time management

◆Interpersonal Skills